

The One Thousand, One Hundred and Fourth Regular Meeting of the **Lakeshore School Division** Board held on **Tuesday, January 26, 2021 at Lakeshore School Division Office**

**Members Present:** Jim Cooper, Chair; Donny Thorkelson, Vice-Chair, Helen Jermey (via video call), Marvin Coverdale, Darcy Plett (via video call), Kelly Webb, Teresa Johnson (via video call)

**Administrative Staff Present:** Darlene Willetts, Superintendent/CEO; Donald Nikkel, Superintendent of HR; Marlene Michno, Secretary-Treasurer; Mark Parkes, Director of Operations & Infrastructure (via video call); Tina Lambert, Administrative Assistant (via video call)

**Meeting Opened:** 6:02 p.m.

**1. Call to Order of Regular Board meeting 6:02 pm**

**2. Adoption of the Agenda**

- 2.1 New items
- 2.2 Adoption of Agenda

**M21.01.290** M/S M. Coverdale, K. Webb that the agenda be adopted as presented.

***Carried  
All in Favour***

**3. Adoption of the Minutes of the last Board Meeting**

- 3.1 Omissions and Errors
- 3.2 Business Arising from the Minutes

**M21.01.291** M/S D. Plett, T. Johnson, that the minutes of the 1,103<sup>rd</sup> regular meeting held on Tuesday, January 12<sup>th</sup>, 2021, be adopted as presented.

***Carried  
All in Favour***

**4. Monitoring Reports**

- 4.1 School Division Plan Update Monitoring Report

**M21.01.292** M/S H. Jermey, T. Johnson, that the Board accept the School Division Plan Update Monitoring Report dated January 26, 2021 be adopted as presented.

***Carried  
All in Favour***

- 4.2 Quarterly Operations and Infrastructure Monitoring Report

**M21.01.293** M/S M. Coverdale, D. Plett, that the Board accept the Quarterly Operations and Infrastructure Monitoring Report dated January 26, 2021 be adopted as presented.

***Carried  
All in Favour***

- 4.3 Quarterly Student Services Monitoring Report

**M21.01.294** M/S K. Webb, D. Thorkelson, that the Board accept the Quarterly Student Services Monitoring Report dated January 26, 2021 be adopted as presented.

***Carried  
All in Favour***

4.4 Quarterly Financial Monitoring Report

**M21.01.295** M/S M. Coverdale, H. Jerney, that the Board accept the Quarterly Financial Monitoring Report dated January 26, 2021 be adopted as presented.

***Carried  
All in Favour***

**5. Division Reports**

5.1 Department Reports

.01 Superintendents' Report

- February 26 Divisional PD Day
- Request from Tracey Kinhead

.02 Human Resources

- Resignation, Rene Grouette, EA, Fisher Branch Collegiate eff January 29, 2021.
- Maternity Leave, Lauren Paslawsky, Teacher, Lundar Early Years School, April 24, 2021 until April 25, 2022.

5.2 Information requested by the Board

5.3 Decision Information – Required Approvals

.01 Secretary -Treasurer

**M21.01.296** M/S M. Coverdale, K. Webb, that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment:

- AP, cheque #26506-26531 dated January 18, 2021 \$91,619.68
- AP, OLC #146 dated January 13, 2021 Minister of Finance \$22,148.52
- Payroll Vouchers dated January 15, 2021 \$309,048.23.
- AP, cheques #26532-26562 dated January 25, 2021 \$51,172.94
- AP, OLC #147 dated January 20, 2021 Receiver General \$152,704.66
- AP, OLC #148 dated January 20, 2021 Minister of Finance \$1,347.08
- AP, OLC #149 dated January 20, 2021 Bell MTS \$1,214.49

***Carried  
All in Favour***

.02 March Board Meeting date change

- The Board agreed to change the March 9<sup>th</sup> meeting to March 16<sup>th</sup>, 2021 due to the anticipation of the March 12<sup>th</sup> announcement.

5.4 Budget Planning 6:10 - 6:45 pm

**6. Ownership Linkage**

6.1 Visitors and Delegations

.01 nil

6.2 Ownership Linkage Plan

.01 nil

**7. Policy Development/Review**

7.1 Policy Review

.01 Student Absence

- .02 Student Accident Insurance Plans
- .03 Student Automobile Use
- .04 Staff Appreciation Awards
- .05 Inclement Weather

7.2 Governance

- .01 MB Education letter dated January 15, 2021 re: Safe Restart Contingency Fund
- .02 MSBA Convention 2021 Program Overview
- .03 MSBA Winnipeg School Division Arbitration Bulletin
- .04 MSBA e-bulletin December 16, 2020
- .05 MSBA e-bulletin January 20, 2021

**8. Self-Evaluation of Governance Process**

**9. In Camera**

- Staff Suspensions
- Staffing Update
- Personnel Issue

**M21.01.297** M/S K. Webb, M. Coverdale, that the Board move into Committee of the Whole In Camera at 8:10 pm.

***Carried  
All in Favour***

The Board rose and reported at 8:23 pm.

**10. Items for next agenda and adjournment:** D. Plett 8:29 pm.

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James Cooper, Board Chair

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Marlene Michno, Secretary-Treasurer