

The One Thousand, One Hundred and Third Regular Meeting of the **Lakeshore School Division** Board held on **Tuesday, January 12, 2021 at Lakeshore School Division Office**

Members Present: Jim Cooper, Chair; Donny Thorkelson, Vice-Chair, Helen Jerney (via video call), Marvin Coverdale, Darcy Plett (via video call), Kelly Webb (via video call)

Members Absent with Regret: Teresa Johnson

Administrative Staff Present: Darlene Willetts, Superintendent/CEO; Donald Nikkel, Superintendent of HR; Marlene Michno, Secretary-Treasurer (via video call); Mark Parkes, Director of Operations & Infrastructure (via video call); Tina Lambert, Administrative Assistant (via video call)

Meeting Opened: 6:00 p.m.

1. Call to Order of Regular Board meeting 6:00 pm

2. Adoption of the Agenda

- 2.1 New items
- 2.2 Adoption of Agenda

M21.01.281 M/S D. Thorkelson, D. Plett, that the agenda be adopted as presented.

***Carried
All in Favour***

3. Adoption of the Minutes of the last Board Meeting

- 3.1 Omissions and Errors
- 3.2 Business Arising from the Minutes

M21.01.282 M/S D. Thorkelson, M. Coverdale, that the minutes of the 1,102nd regular meeting held on Tuesday, December 8th, 2020, be adopted as presented.

***Carried
All in Favour***

4. Education in the Division

4.1 School Presentations

- Lundar Early Years
- Lundar High School

4.2 MSBA Student Citizenship Nominee Presented

4.3 Superintendent Report

5. Human Resources

5.1 Superintendent of HR, Policy and PR Report

- K-12 Education Review Advocacy
- Seven Oaks Letter to the Minister of Education

5.2 Human Resources

- Hiring, Dave Hull, Teacher, 100% term, Lundar School February 8, 2021 until June 30th, 2021.

- Hiring, Chayse Warkentin, Teacher, 100% term, Eriksdale School January 4, 2021 until June 30, 2021.
- Resignation, Katherine Turner, Teacher, effective December 29, 2020
- Resignation, Douglas Springer, Custodian, Ashern Early Years School effective December 31, 2020
- Hiring, Patricia Witzke, Teacher, 75% term, Marble Ridge and Broad Valley Colony Schools effective January 4, 2021 until June 30, 2021 or the return of the regular employee
- Hiring, Cindy Einarson, Educational Assistant, Lundar School, 6 hours per day effective January 4, 2021 until June 29, 2021 or until the return of the regular employee
- Transfer Gwen Broustal, Cleaner at ACS to Ashern Early Years, effective January 4, 2021.
- Maternity Leave, Amy Tycoles, February 8, 2021 to February 8, 2022
- Online learning Jan. 4th to 18th hiring update
- Appointment, Sage Tozeland, 25% Vice Principal Lundar School, effective February 8, 2021 until June 30, 2021
- Resignation, Eileen Stapleton, EA, Marble Ridge Colony school effective February 5, 2021

M21.01.283 M/S D. Thorkelson, M. Coverdale that the Board appoint Sage Tozeland 25% Vice Principal of Lundar School effective February 8, 2021 until June 30, 2021.

***Carried
All in Favour***

6. Finance

6.1 Accounts Payable

M21.01.284 M/S D. Plett, H. Jerney, that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment:

- Payroll vouchers dated December 15, 2020 \$338,357.06.
- AP, cheques #26370-26404 dated December 15, 2020 \$263,887.88
- AP, Employee EFT dated December 14, 2020 \$18,974.56.
- AP, OLC#138, December 11, 2020 Minister of Finance \$21,746.20
- AP, OLC#139, December 18, 2020 Receiver General \$114,224.01
- AP, cheques #26405-26452 dated December 21, 2020 \$85,061.75
- AP, OLC#140, December 21, 2020 Bell MTS \$1,228.19
- Payroll Vouchers dated December 31, 2020 \$362,787.85.
- AP, OLC #141, December 29, 2020 CIBC Visa \$7,615.79
- AP, OLC #142, December 29, 2020 Bell MTS \$12.62
- AP, cheques #26453-26476 dated January 4, 2021 \$57,061.58
- AP, OLC #143, January 4, 2021 Manitoba Blue Cross \$25,010.35
- AP, OLC #144, January 4, 2021 Bell Mobility \$427.37
- AP, cheques #26477-26505 dated January 12, 2021
- AP, Employee EFT dated January 11, 2021 \$10,888.03.
- AP, OLC #145, January 6, 2021 Receiver General \$125,630.94

***Carried
All in Favour***

6.2 Eriksdale School Roof Replacement Project

M21.01.285 M/S M. Coverdale, D. Thorkelson that the Board award Norwin Roofing the contract for the Eriksdale School Roof Replacement Project #LA ERI RO 2020 1, with a total project cost of \$343,845.00.

***Carried
All in Favour***

7. **Governance**

7.1 **MSBA E-News January 6, 2021**

8. **Self-Evaluation of Governance Process**

9. **In Camera**

- Staff Requests
- Substitute Teacher COVID MOU
- Covid Cases Update

M21.01.286 M/S M. Coverdale, T. Johnson, that the Board move into Committee of the Whole In Camera at 7:12 pm.

***Carried
All in Favour***

The Board rose and reported at 7:26 pm.

M21.01.287 M/S D. Thorkelson, H. Jermey that the Board approve the request for employee # 103641 as discussed in camera.

***Carried
All in Favour***

M21.01.288 M/S H. Jermey, K. Webb that the Board approve the request for employee #102236 as discussed in camera.

***Carried
All in Favour***

M21.01.289 M/S D. Flett, M. Coverdale that the Board approve the Substitute Teacher Covid Memorandum of Understanding as discussed in camera.

***Carried
All in Favour***

10. **Items for next agenda and adjournment:** D. Plett 7:31 pm.

James Cooper, Board Chair

Marlene Michno, Secretary-Treasurer