

The One Thousand, One Hundred and Second Regular Meeting of the **Lakeshore School Division** Board held on **Tuesday, December 8, 2020 at Lakeshore School Division Office**

Members Present: Jim Cooper, Chair; Donny Thorkelson, Vice-Chair Teresa Johnson (via video call), Helen Jermey (via video call), Marvin Coverdale, Darcy Plett (via video call)

Members Absent with Regret: Kelly Webb

Administrative Staff Present: Darlene Willetts, Superintendent/CEO; Donald Nikkel, Superintendent of HR; Marlene Michno, Secretary-Treasurer (via video call); Mark Parkes, Director of Operations & Infrastructure (via video call); Tina Lambert, Administrative Assistant (via video call)

Meeting Opened: 6:00 p.m.

1. Call to Order of Regular Board meeting 6:00 pm

2. Adoption of the Agenda

- 2.1 New items
- 2.2 Adoption of Agenda

M20.12.271 M/S H. Jermey, T. Johnson, that the agenda be adopted as amended.

***Carried
All in Favour***

3. Adoption of the Minutes of the last Board Meeting

- 3.1 Omissions and Errors
- 3.2 Business Arising from the Minutes

M20.12.272 M/S M. Coverdale, D. Plett, that the minutes of the 1101st regular meeting held on Tuesday, November 24th, 2020, be adopted as presented.

***Carried
All in Favour***

- 3.3 Special Meetings - nil

4. Monitoring Reports

- 4.1 Graduation Completion Rates Monitoring Report Monitoring Report

M20.12.273 M/S D. Thorkelson, T. Johnson that the Graduation Completion Rates Monitoring Report dated December 8, 2020 be adopted as presented.

***Carried
All in Favour***

- 4.2 Attendance Monitoring Report Monitoring Report

M20.12.274 M/S H. Jermey, D. Plett that the Attendance Monitoring Report dated December 8, 2020 be adopted as presented.

***Carried
All in Favour***

- 4.3 **Fiscal** Monitoring Report

M20.12.275 M/S M. Coverdale, D. Plett that the Fiscal Monitoring Report dated December 8, 2020 be adopted as presented.

***Carried
All in Favour***

5. Division Reports

5.1 Department Reports

.01 Superintendents' Report

- Bill 64 and Bill 45
- Fisher Branch Explorica refund
- MSBA Memo of Understanding for staff sick days

.02 Human Resources

- Hiring, Dora Bieri, Educational Assistant, Lundar School, 6 hours per day term effective October 23, 2020 until June 29, 2021.
- Hiring, Kelly Gulay, Educational Assistant, Fisher Branch Collegiate, 6 hours per day term effective November 23, 2020 until June 29, 2021.
- Hiring, Katlyn Bittner, 100% Term Teacher, Alf Cuthbert School from January 4, 2021 until June 30th, 2021.
- Resignation, Trisha King, Educational Assistant, Ashern Central School effective December 14, 2020.

5.2 Information requested by the Board - nil

.01 Letter to Minister Goertzen

5.3 Decision Information – Required Approvals .01 Secretary -Treasurer

M20.12.276 M/S M. Coverdale, Thorkelson, that the following accounts payable cheques/direct debits and payroll vouchers be approved for payment:

- AP, OLC #132, November 20, 2020, Bell MTS \$1221.51
- AP, OLC #133, November 26, 2020, Bell MTS \$12.88
- AP, cheques #26317-26346 dated November 30, 2020 \$38,619.04
- Payroll vouchers dated November 30, 2020 \$325,094.68
- AP, OLC#134, December 1, 2020, CIBC Visa \$12,287.26
- AP, cheques #26347-26369 dated December 7, 2020 \$25,823.31
- AP, OLC #135 dated December 1, 2020, MB Blue Cross \$26,017.85
- AP, OLC #136 dated December 3, 2020, Receiver General \$111,945.75
- AP, OLC #137 dated December 3, 2020, Bell Mobility \$369.60

***Carried
All in Favour***

6. Ownership Linkage

6.1 Visitors and Delegations- nil

6.2 Ownership Linkage Plan - nil

7. Policy Development/Review

7.1 Policy Review

- .01 Promotion and Retention of Students
- .02 Smoking on School Property
- .03 Smudging Practices in Schools

7.2 Governance

- .01 MSBA e-bulletin December 2, 2020
- .02 MSBA Memo 2021 Annual Convention Update
- .03 MSBA Fall General Meeting minutes
- .04 Letter from Manitoba Education dated December 2, 2020 re: Safe Schools Fund.

8. Self-Evaluation of Governance Process

9. In Camera

- .01 Staff Request
- .02 Student Suspensions
- .03 Covid
- .04 Staff Request

M20.12.277 M/S M. Coverdale, T. Johnson, that the Board move into Committee of the Whole In Camera at 7:25 pm.

***Carried
All in Favour***

The Board rose and reported at 7:37 pm.

M20.12.278 M/S T. Johnson, M. Coverdale that the Board approve the request for employee #104679 as discussed in camera.

***Carried
All in Favour***

M20.12.279 M/S H. Jerney, M. Coverdale that the Board approve one extra day closure of the division office over the holidays.

***Carried
All in Favour***

M20.12.280 M/S D. Thorkelson, H. Jerney that the Board approve the leave request for employee #102514 as discussed in camera.

***Carried
All in Favour***

10. Items for next agenda and adjournment: D. Plett 7:45 pm.

James Cooper, Board Chair

Marlene Michno, Secretary-Treasurer