



LAKESHORE
SCHOOL DIVISION

LEGO ALTERNATIVE PROGRAM CO-ORDINATOR

Lakeshore School Division invites applications for a LEGO Program Co-ordinator. The LEGO (Lakeshore Educational Growth Opportunities) program is an alternative educational program that links youth who have employment barriers to work opportunities. Groups of 8 participants will stay at a camp facility in the Winnipeg area while gaining on the job work experience.

This position requires strong interpersonal abilities and a passion for equipping young adults with the skills that they need to gain employment and live independently. The successful candidate will be professional, dedicated, and adaptable to the changing needs of the program.

Individuals with a Bachelor's degree and a class 2 driver's license will be given preference.

Salary: \$1,320.00 weekly for 24 weeks

Start Date: September 30th 2019

Responsibilities include:

- Organizing and implementing work experience sessions in the Winnipeg, Interlake area.
- Supervising a two-week international work experience component.
- Transporting participants to their work experience placements.
- Mentoring participants on a day to day basis while they are at their work experience placements.
- Communicating with co-operating employers.
- Ensuring that program goals are met.
- Mentoring participants towards independent living through role modeling while staying at the same camp facility overnight.
- Ensuring that participants are following School Division, camp and employer policies.
- Providing the site supervisor with support and guiding evening programming,
- Creating a positive group atmosphere and resolving conflict.
- Planning, budgeting and preparing meals with participants.

APPLICATION DEADLINE: Monday June 17th, 2019 at 2:00 PM

For more information or to forward a letter of application with a resume and three references:

Donald Nikkel
Superintendent of HR
Box 100 Eriksdale, MB R0C 0W0
Phone: (204) 739-2101 Fax: (204) 739-2145
Email: nikkeld@lakeshoresd.mb.ca

We thank all who applied for their interest, but only those selected for an interview will be contacted. Lakeshore School Division may contact former employers.

Successful candidates must complete a Criminal Record and Child Abuse Registry check prior to commencing employment.